

BYLAWS  
BARTLESVILLE TENNIS ASSOCIATION

ARTICLE I – NAME

The name of this organization shall be the Bartlesville Tennis Association, hereafter referred to as BTA.

ARTICLE II – OBJECTIVES

The objectives of the BTA shall be to promote and develop interest in tennis, to provide the opportunity for organized competition and to communicate the needs of Bartlesville tennis players to the City Council (or other authority).

ARTICLE III – MEMBERSHIP

Section 1 – Eligibility. Membership in the BTA shall be open to any interested person.

Section 2 – Membership dues. Membership dues shall be payable annually. BTA's fiscal year shall be January 1 through December 31. Dues shall be set by the Board of Directors. Delinquent members shall be considered inactive and denied BTA privileges until such time as dues are paid.

ARTICLE IV – MEETINGS

Section 1 – The BTA shall hold an annual meeting of the general membership for the purpose of electing a Board of Directors whose terms shall commence immediately and continue until the next election. This meeting shall also be used to transact any other business which should be brought before the membership at-large. Additional meetings of the membership may be called at the discretion of the Board of Directors, or by at least five members of the BTA who are in good standing.

Section 2 – The Board of Directors shall hold board meetings as necessary to conduct business and set policy. Each member shall have an equal vote and a majority of the Board of Directors shall constitute a quorum.

Section 3 – At all general membership meetings, those active members 18 years of age and older in attendance shall constitute a quorum. Each such member is entitled to one vote.

ARTICLE V – BOARD OF DIRECTORS

Section 1 – Composition. The Board of Directors shall consist of members of the BTA. The Board of Directors shall be responsible for the management of the BTA and shall carry out its objectives and policies. The Board of Directors shall be elected from the BTA membership, and shall include a President, Secretary, Treasurer, League Director, Education/Junior Tennis Director, and Physical Properties Manager.

Section 2 – Vacancies. Vacancies occurring on the Board of Directors shall be filled from the BTA's membership for the period of the unexpired term by appointment by the President with approval of the Board of Directors. If the President becomes unable to perform responsibilities stated in Article VI, Section 2, the remaining board members shall elect someone from the BTA membership for that office.

ARTICLE VI – RESPONSIBILITIES OF BOARD MEMBERS

Section 1 – Each Board Member shall keep a record or file pertaining to the responsibilities and duties of their office. They shall ensure that this is passed on to their successor.

Section 2 – President. The President shall preside at all meetings and shall appoint all committees, to be ratified by the Board of Directors. The President shall work with the City staff, Park Board, private trust organizations, and individuals to promote the funding for the maintenance and/or development of primary and ancillary physical resources associated with the sport of tennis. The President shall have the authority to form ad hoc committees of BTA members to assist in promoting the goals as set forth, and shall perform such other duties as may be prescribed by the Board of Directors.

Section 3 – Secretary. The Secretary shall attend all meetings of the general membership and the Board of Directors. The Secretary shall record the minutes of such meetings and publish these on the BTA website. The Secretary shall maintain a copy of the Bylaws of the organization and publish them on the BTA website. The Secretary shall help publish current information on the BTA website and perform other duties assigned by the President.

Section 4 – Treasurer. The Treasurer shall keep a full and accurate account of all receipts and disbursements in the books of the BTA and shall deposit all monies in the depositories designated by the Board of Directors. The Treasurer shall keep the record of membership and work with the Secretary to update the membership roster.

Section 5 – Education/Junior Tennis Director. The Education Director shall arrange, in conjunction with other organizations as appropriate, for beginner tennis classes to be offered to the general public. The Education/Junior Tennis Director may also arrange for training clinics for BTA members, as needed or requested, and shall be responsible for organizing summer play such as clinics, tournaments and play days for junior age players.

Section 6 – Physical Properties Manager. The Physical Properties Manager shall ensure that the tennis facilities in the city are well maintained; shall be responsible for replacing and/or repairing tennis nets and ancillary equipment, and shall work with the BTA Board of Directors to determine immediate and future tennis needs in Bartlesville.

Section 7 – League Director. The League Director shall be responsible for organizing and communicating information about all league play.

## ARTICLE VII

These Bylaws may be amended by a majority vote of the membership present at a duly called meeting of the general membership.

## ARTICLE VIII – DISSOLUTION

This organization may be dissolved by a majority vote at a duly called general membership meeting. Upon the dissolution, the Board of Directors shall, after paying or making provisions for the payment of all the liabilities of the corporation, donate the balance of all the assets of the corporation exclusively for the purposes of the corporation to the Bartlesville High School tennis team.